



VODIČ KROZ PROGRAM STIPENDIJA

Objavljen 1.10.2018. za stipendiju u šk. godini 2019./2020.

SADRŽAJ

1.	PROGRAM OVERVIEW.....	4
2.	INFORMATION FOR STUDENTS	5
3.	INFORMATION FOR PARENTS.....	11
4.	SUMMARY OF RESPONSIBILITIES.....	21
5.	PITANJA I ODGOVORI.....	22
6.	NATJEČAJ	28
7.	OKVIRNI RASPORED AKTIVNOSTI.....	31
8.	INSTRUCTIONS FOR YOUR PERSONAL ESSAY	32
9.	INSTRUCTIONS FOR COMPLETING THE SCHOLARSHIP APPLICATION FORM	33
10.	CHECK LIST	33

UVOD

Dragi kandidati i kandidatkinje!

Dragi roditelji!

Publikacija koja se nalazi pred Vama sadrži sve važne informacije o programu stipendija HMC-a koji se provodi u Hrvatskoj.

Publikacija sadrži [pregled programa](#), [sažete informacije za kandidate i kandidatkinje](#) te [malo opširnije informacije za roditelje](#). Ove godine smo dodali i [informacije vezano za izbor predmeta u školi](#) ukoliko kandidat ili kandidatkinja dobije priliku da ode na stipendiju. Kao i do sada u ovu publikaciju smo uključili [najčešća pitanja i odgovore na njih](#). Na kraju možete naći [tekst natječaja na hrvatskom](#), [upute za pisanje eseja](#), [okvirni raspored aktivnosti](#) kao i [instrukcije za popunjavanje obrasca i slanje prijave](#).

Program stipendija započet je školske godine 1995./96. i u njemu je do sada sudjelovalo preko 175 učenika i učenica srednjih škola u Republici Hrvatskoj.

Neki od njih danas studiraju na prestižnim svjetskim sveučilištima, rade u poznatim tvrtkama u Hrvatskoj i inozemstvu.

Cilj je ovoga programa omogućiti hrvatskim učenicima obrazovanje u prestižnim srednjim školama Velike Britanije, upoznavanje s drugim kulturama, učenje jezika te otvaranje širokog spektra mogućnosti za daljnje obrazovanje. Nadamo se da će Vam ovaj vodič pomoći u nekim dilemama oko odluke o sudjelovanju u Natječaju.

Ako u vodiču niste našli odgovor na svoje pitanje, slobodno nas kontaktirajte telefonski ili elektroničkom poštom. Na kraju vas pozivamo, drage učenice i učenici, da sudjelujete u ovom natječaju jer, i ako ne dobijete stipendiju, dobit ćete okvirnu sliku o tome kako se dodjeljuju stipendije u međunarodnim programima.

Srdačno,



Mario Bajkuša
direktor razvoja i programa
voditelj programa

1. PROGRAM OVERVIEW

HMC Projects in Central & Eastern Europe – usually shortened to *HMC Projects* – is a charitable trust which organises scholarship programmes targeted at talented young people from non-affluent backgrounds in central and eastern European countries, so that they can come to study in the 6th Form in UK boarding schools in membership of HMC, GSA, SSBA and Society of Heads.

Sixth Form Scholarship Programmes. There are two scholarship programmes for students who join the Lower 6th initially for one year, although it is now the normal practice for schools to invite students to stay on for the second year of the Sixth Form. Full details of the two programmes – the full scholarship programme and the reduced fee programme – can be found on the HMC website www.hmc.org.uk/projects

Student quality and philanthropy (on the part of schools) lie at the heart of the programmes. Although much has changed over the past 25 years (since the collapse of the Soviet Union and the opening up of countries in central and eastern Europe), the *raison d'être* of the programme remains arguably as valid as ever. *HMC Projects* seeks to identify very able, interesting and distinctively different young people from less affluent backgrounds, who in turn bring an enormous amount to the schools which host them.

For both the full and reduced fee programmes *HMC Projects* and the country coordinators are targeting academically able and talented young people from non-affluent backgrounds, but there are differences in how each programme is organised.

Combined parental income of student applicants for *full scholarships* must be restricted to £30,000 p.a. *Scholars offered a full scholarship are placed by HMC Projects in a school which has offered a firm place on the programme.* HMC Projects encourages schools to be as prescriptive as they wish and takes huge care to place successful scholars in the most appropriate school.

Students who perform very strongly in the selection process, but who cannot be offered a full scholarship may have their names added to a list of reserves. *Provided that their parental/family income does not exceed £80,000 p.a. these candidates are offered the opportunity to apply for a reduced fee scholarship along with the small number of those specifically selected by the interviewers because parental income exceeds £30,000 p.a.* Schools which have offered a place or places will choose their preferred applicants from those who apply. Reduced fee scholars pay partial fees to the school: typically, 20-25% of full fees. They do not pay an administrative fee and so receive no bursary or any other benefits from *HMC Projects*. We cannot guarantee that all recommended reduced fee scholars will receive an offer, but in reality almost all do.

This September over 90 new *HMC Projects* Scholars started. They came from 14 countries in all: Armenia, Bosnia-Herzegovina, Bulgaria, Croatia, Czech Republic, Estonia, Georgia, Moldova, Montenegro, Poland, Romania, Serbia, Slovakia and Ukraine. In all since *HMC Projects* started in 1993 some 1800 young people have come through them to a range of boarding schools (HMC, GSA, State maintained & Society of Heads) in all parts of the UK and in some cases abroad.

HMC Projects has particular expertise and contacts in the countries where it operates and identifies types of students who may not appear through more conventional routes or through profit-making agencies.

Students are selected through entry procedures conducted in home countries and interviews by members of *HMC Projects* (usually trustees and executive – experienced serving and former headteachers or senior teachers who offer their services on a *pro bono* basis). In five countries we collaborate closely with ASSIST (American Secondary Schools for International Students and Teachers www.assist-inc.org).

2. INFORMATION FOR STUDENTS

The purpose of this paper is to describe the arrangements for the scholarships offered in the United Kingdom through HMC (The Headmasters' and Headmistresses' Conference) Projects in Central and Eastern Europe. You will find further details of the nature and work of *HMC Projects* at www.hmc.org.uk/projects.

The Schools

The schools which award HMC Projects scholarships are almost all located throughout the United Kingdom. These are of various types. Some are schools mainly for boarding pupils (boys and girls who live at the school during the school terms). Other schools have some boarders but consist mainly of day pupils. Scholarship students from Central and Eastern Europe take up boarding places in their schools. Additionally two British International Schools have offered scholarships, one in Switzerland and one in Madrid, Spain.

Many of the schools are coeducational, but some take only girls and others take only boys. We allocate students to the most suitable schools taking account of particular talents. All the schools within the Programme have been selected because they are regarded as entirely suitable and because they are seen to be likely to offer a very valuable experience to the students who are their guests.

Sixth Form Scholarship Programmes

There are two parallel programmes:

- **Full Scholarship Programme.** Just under 60 students from 14 countries won full scholarships in 2018. The scholarship awarded by your school covers the cost of your tuition and also your accommodation and food and other basic requirements. To be eligible to apply your parents'/family income during 2018 must not exceed the equivalent of £30,000.
- **Reduced Fee Scholarship Programme.** 35 students won reduced fee scholarships in 2018. Fees charged ranged from £5,000 to £10,000 *per annum*.

There are differences in how each programme is organised:

- Scholars offered a full scholarship are placed by *HMC Projects* in a school which has offered a firm place on the programme.
- Students who perform very strongly in the selection process, but who cannot be offered a full scholarship may have their names added to a list of reserves. These candidates are offered the opportunity to apply for a *reduced fee scholarship* along with the small number of those specifically selected by the interviewers because parental income is between £30,000 - £80,000 p.a. Schools which have offered a place or places will then choose their preferred applicants from those who apply. Reduced fee scholars pay partial fees to the school: typically, 20-25% of full fees. They do not pay an administrative fee and so receive no bursary or any other benefits from *HMC Projects*. We cannot guarantee that all recommended students who apply will be offered a place, but we expect that most will.

Opportunity, Challenge, Commitment

You have already been enterprising in asking for details of the HMC Projects Scholarships. Imagine now that you win a scholarship! What would it really involve? Will the benefits match all the uncertainty and upheaval? Should you accept the scholarship?

Inevitably, some features of British schools will be very different from your school. For your time in the UK to be a success **you will need to be adaptable** and willing to accept your school's arrangements.

The most important differences are as follows:

Being Away from Home

You will be living away from home. Many of you will have been on student outings or camps away from home, but with your friends and in the knowledge that life will soon be returning to normal. Coming to the UK, and realising that you will not be seeing your parents for two to four months, you may well feel homesick. For a start the food will be different! Many students do miss their homes at first, but quite

quickly they make friends and enjoy having the company of other young people for much of the time. How do you think that **you** would cope?

Life in Boarding House

Once you arrive at the school you will be in the care of the school staff at all times when the school is in session. Students live in boarding houses. The houses are usually for boys only or for girls only. In your house there will probably be about thirty to forty or fifty other students, perhaps aged 13 to 18, perhaps all sixth formers. Most students will share a room with another student and usually this will be the place where they not only sleep but do their work and keep their personal belongings, clothes, books and other items. Most schools will expect their boarders to take their share in certain communal responsibilities within their houses. For young people who have always lived at home it takes some time to become accustomed to this situation. If you have no brothers and sisters you will be used to making your own noise at home but not to having to put up with the noise created by others – let alone forty others!

Person in Charge

In charge of your house, there will be a House Parent (Housemaster or Housemistress), assisted by a House Tutor and a House Matron. You will find that your House Parent will attach great importance to the rules established for the House and will ask that you respect and obey them. A typical rule would be that students will be expected to be in their own rooms by a particular time at night and will be required to be quiet so that others may sleep. Another rule will be that students are not allowed to smoke. Students in boarding schools are not normally permitted to seek or obtain paid employment outside school.

House Rules

At home it is not usually necessary to make rules of this sort and they may well be more detailed and prescriptive than in your present school. Our experience is that these rules do not usually create difficulties for students, but we must emphasise that students need to be willing to accept them. They are made to enable everyone to fit in together and to make it as easy as possible to ensure that all the students are safe and happy. Schools do not, of course, allow smoking or the use of illegal drugs.

If you do not think you could accept such rules, then coming to UK school would not be right for you, as such tensions can only cause unhappiness for you and for the school.

School Uniform

In most schools students wear a uniform during teaching hours and for special occasions. Typically this might be a grey suit for boys or a grey sweater and skirt for girls but schools will send full information about this to those who are selected for scholarships and there is no need for parents to spend much money on these items before your departure.

Academic Subjects

An important difference is that you will specialise in far fewer academic subjects. This applies to all the present examination systems in the UK – A Levels, the IB (International Baccalaureate), Scottish Highers and Advanced Highers and the Cambridge Pre-University Examination. Students usually concentrate on three or possibly four main subjects (from a range of fifteen to twenty different possibilities), plus independent projects and/or a general studies course.

For example, a student wanting to specialise in Medicine might take Mathematics (and perhaps Further Mathematics), Biology and Chemistry as the main subjects. Another combination for a would-be engineer might be Mathematics, Physics and one other subject. On the arts/humanities side all sorts of combinations are possible.

A word of warning: English will mean English Literature; it will not mean English Language - stop and think why! (British students speak English already...!)

In other words, HMC Projects scholars will study a smaller number of subjects and in greater depth than you would have done at home. The consequence is that you will think more deeply about the subject, rather than just study to absorb information. Of fundamental importance is the fact that you will be speaking, listening, reading and writing in English all the time, so that your command of English will develop enormously during your time in the UK. Your new school will want to know which subjects you would like to study and will supply full information for that purpose. We are happy to advise as necessary.

A Note on Languages

With a few exceptions the British are generally not that good at languages...! They get by with English... But most if not all of you will speak and study a number of languages and these often include Russian and German. Very few UK schools teach German and Russian is also virtually non-existent. UK schools tend to teach French and then Spanish as European languages and increasingly Mandarin or Arabic. You may well be able to study a language or languages as one or two of your chosen A Level subjects, but please don't come to the UK if your top priority is to continue with German or Russian...!

School Activities

Whereas most schools in your countries aim to provide only teaching in the academic subjects, British boarding schools offer a wide range of other activities through which students can develop their talents and acquire new skills. You can expect high standards and excellent facilities in Music, Drama and Sport. It is crucially important that you explore these opportunities for personal recreation and development. It is the easiest and quickest way of making friends with fellow students. Remember too that you will be in school during weekends, when there will be few classes to attend and many hours to fill. Students who **give** most to their boarding communities and to the sporting and cultural life of their schools **gain** most from all the opportunities that their schools offer them.

In other words, there will be much more to life than simply working hard – although that is obviously important! You should also be able to enjoy yourselves and be happy in the company around you. That way, you will take home lasting friendships and an enduring reminder of your time in Britain.

International Outlook of Schools

All UK boarding schools have an international outlook and will probably have a number of students from other countries – from Europe, Africa, Asia, Hong Kong and China... along with their British students. UK boarding schools are truly interconnected worlds and one of their great attractions is that they will prepare you well for a world where you may well live and work in a number of countries. But you will need to be sensitive to cultural differences as well as aware that attitudes towards social matters such as racism or gender equality may well be different to those at home.

Religious Heritage of Schools

There are a few exceptions but almost all UK boarding schools have a religious heritage and require their students from time to time to attend what may be called “chapel” or “prayers” or a “religious-style assembly”. This is actually also the law of the land and applies to all British schools. Boarding schools see this as an important and intrinsic part of communal life and of the all-round education they offer as well as a valuable cultural experience. The Church of England is as broad-minded church as any in the world and schools will go out of their way to ensure that services or “prayers” are inclusive. Those leading such occasions know that in a typical British boarding school there will be students from many cultures and of many faiths as well as of none; they shape what they offer accordingly. Students are expected to attend (not least out of courtesy); schools do not normally allow students to opt out of such events. If you or your parents cannot accept this requirement then you should not proceed with this application.

Duration of Scholarship

The Scholarship is intended to be for two years and you should not apply if you want to spend only one year in the UK. In principle this is a two-year programme: scholarships and reduced fee scholarships will generally be for two years, renewable for the second year on the same or similar terms. It should be noted that schools do, however, reserve the right to withdraw a scholarship from any scholar if they fail to perform to the high standards expected, both academically and socially. The two-year programme allows scholars to complete their education in the UK and to apply for a wide variety of universities across Europe. Schools will expect scholars to demonstrate high academic performance and make a valuable contribution to school life. There is no absolute requirement for scholars to stay on for a second year, but schools will be expecting this. Many former scholars have then gone on to university in the UK. However the scholarship does not carry with it the opportunity to study at a British university. You should find out from local universities and from your own current school which examinations or courses of study (if any) will be necessary if you are to resume studies at home without disadvantage when you return. Studying at university in the UK is very expensive in terms of both tuition and living costs.

Before applying, and certainly before accepting, make sure that you have researched this fully, with an eye to your own academic and career aspirations. (Bear in mind that these might change after a year or two in the UK!)

The Shape of the School Year

The school year in Britain is usually divided into three terms, with holidays at Christmas, Easter and in the summer. The school will ensure that you know the arrangements for travelling home and returning to Britain after the Christmas and Easter holidays. You will not remain in Britain during these holidays unless your school agrees to this and your parents have also given permission, made the necessary arrangements and communicated these to the School. It is not possible to stay at your school during the holiday periods.

In addition, most schools close for a half-term break in the middle of the term. In the first (autumn) term this will probably be a two week break (taking in three weekends in late October/early November) and most HMC projects scholars fly home – with careful planning costs can be kept down – but HMC Projects can assist with a limited number of homestays and HMC Projects scholars can also make other arrangements in consultation with the School's Contact Person. Later in the school year the half term breaks are shorter.

Your data and how we use it

The information that you include in your application for a scholarship is essential to us and we undertake to handle it responsibly and keep it secure. It is therefore important for you to know how we use it and who sees it.

Only if you are called to interview will our national coordinator in your country send us a copy of your completed application form as a digital file in advance of the interviews. This is used by our interviewers to learn about you in preparation for the interviews. A copy is kept by the Administrator of HMC Projects. If you are selected for a scholarship then your digital application form is retained by the Administrator of HMC Projects for the duration of your scholarship: normally two years. Any printed documents which are passed to the interviewers at the time of the interviews will be passed on to the school you will be going to. The confidential parental income information, however, is not passed on to the school but is retained by the Administrator of HMC Projects in case a special request should be made by you for exceptional additional financial assistance.

If you are unsuccessful in being awarded a full scholarship, but are invited to apply for a reduced fee scholarship, then your digital application form may be passed on to the schools you are applying to in order to help them choose their preferred candidate and make an offer of a reduced fee scholarship. The parental income information is not disclosed to any school. If you are successful and are offered a reduced fee scholarship and you accept it, then your digital application form is retained by the Administrator of HMC Projects for the period of the scholarship and any printed documents are sent on to the school with the exception of the confidential income declaration. If you are not successful or decline the offer to apply for a reduced fee scholarship then your digital and printed application forms are kept only until the start of the scholarship period, normally September 1st after which they are deleted or destroyed.

At the end of the scholarship period the Administrator of HMC Projects will retain your contact details in an alumni database and we may contact you occasionally to keep in touch.

It is important that you understand how we use your information as described above and that you and your family agree to this. At all times HMC Projects undertakes to hold all the data on its scholarship applicants, scholars and alumni securely.

A Note about Selection

We like to think that we are good at selecting the right scholars.

We receive a very large number of applications from students in 14 countries. There will therefore be very many high achieving students who are not selected. Our decisions should be viewed as final and we regret that we are not able to enter in to any discussion or correspondence subsequently with applicants who are not successful.

We look very carefully at your application form. You should therefore complete it carefully and fully. What you write in your essay is very important. We ask all the questions for very good reasons! We have references written about you by your teachers. And then we meet you in groups of three. At the interview we want to learn more about you as individuals but also see how you interact with other students.

Our interviewers are all highly experienced. They are either serving or retired heads or senior teachers who work or have worked in UK boarding schools. At the interview they will get you to talk about yourself, talk with others and discuss topics or play intellectual games. We find that students enjoy the experience – at least afterwards! – and often we are told that they have never done anything like this before...

We have no quotas. We are meeting students (both within your own country and then across Europe from Estonia in the north to Armenia in the south-east) from all sorts of backgrounds and schools. Nor do we adopt any sort of points-based system (say for Olympiad performance, or school grades or performance on the violin etc etc...)

We use our judgment and do our best to view all applications in the round. We select students who, in addition to being very good indeed in their academic studies, are sociable, adaptable, interesting and interested in other people and in ideas; they need to have charm and, above all, be ready to give of themselves to their new communities.

Accepting a Scholarship is a Commitment

Please re-read and think very carefully about the last sentence above! We are looking for students who understand and who will live out former President J F Kennedy's famous remark: "Ask not what your country can do for you; ask what you can do for your country". For "country" read "school"!

In this document we have tried to draw attention to some of the human realities involved in an HMC Projects scholarship. Each year we know that a few students apply for the scholarship mainly because they see it mainly as a prize to be won, but they have not given much, if any, thought to the personal challenges that will face them. Such students will not be selected.

Please don't forget that if you are offered and you accept a scholarship, which gives you the opportunity of studying in the Sixth Form at a school in the UK, then this means that someone else is not going to have that opportunity. We shall expect you to make a success of this opportunity academically and socially and to take a leading part in some of the huge array of extra-curricular activities offered by UK boarding schools.

You owe it to yourself, but also to your competitors, to be honest with yourself. You will be moving out of your own 'comfort zone'. If you know that you would find it personally very difficult to adjust to all the differences that I have mentioned, including especially that of living away from home, then you should not proceed.

Since the HMC Projects Scholarships started in 1992 there have been over eighteen hundred scholars. For the vast majority it has been a wonderfully positive, fulfilling and enjoyable experience – **because they have embraced the opportunities and the challenges with enthusiasm and commitment.**

Could you win a scholarship?

- Are you bright, able, adaptable, different, ambitious, and interesting?
- Do you have consistently excellent school grades?
- Do you have a very good command of English, spoken and written?
- Are you a self-starter?
- Could you not only cope, but thrive in a new environment, away from home, immersed in a different approach to learning?

- Could you contribute to your new school academically, socially, culturally, in the arts, in sports? Will you inspire others in the classroom?
- Are you ready to make new, lifelong friends?
- Would you be a great ambassador for your own country?

If you can answer yes to all these questions, then apply....!

I hope that this paper has been helpful for you.

Please read it carefully, along with the complementary document, ***Information for the Parents of Applicants 2019***.

Andrew Boggis
Director HMC Projects
September 2018

3. INFORMATION FOR PARENTS

Students are asked to translate this paper for their parents if necessary in order to ensure that it is fully understood.

The purpose of this paper is to describe the arrangements for the full scholarships offered in the United Kingdom through HMC Projects in Central and Eastern Europe.

Headmasters' and Headmistresses' Conference

HMC (Headmasters' and Headmistresses' Conference) is an association of the head teachers of many of the leading independent schools in the United Kingdom. HMC Projects is a registered charity and is a company with limited liability. Its specific purpose, since its inception twenty-five years ago in 1992, has been to enable young students from the countries of Central and Eastern Europe to study in the UK and, in doing so, to make contacts and friendships with British young people, to gain a better understanding of what the United Kingdom stands for, to perfect their mastery of the English language and to strengthen links between their countries and the UK. In consequence, over 1800 students have received scholarships to spend up to two years in British schools. Quite apart from the benefit to the students, the British schools have also greatly enjoyed their presence and have gained much. The scholarship programmes are run by HMC Projects but students are placed not only in schools belonging to HMC but also in some other independent schools and some very good government boarding schools. There may well also be scholarships offered at two British International Schools, one in Switzerland and one in Madrid, Spain.

British Schools

The British schools are of various types. Some are schools mainly for boarding pupils (boys and girls who live at the school during the school terms). Other schools have both boarding pupils and day pupils. Scholarship students from Central and Eastern Europe take up boarding places in their schools. The schools are located throughout the United Kingdom. Many of the schools are coeducational but some take only girls and others take only boys.

Who is who?

Scholarships for students in Croatia are arranged through cooperation between three parties:

HMC Projects

HMC Projects coordinates the general programme in the UK and liaises with The Forum for Freedom in Education Croatia. Once the student has arrived at the school, formal responsibility for each student transfers to the school.

Even so, our Student Coordinator, Mrs Wendy McLachlan, will play a role in monitoring the continuing welfare of students. She is able to offer support and advice as needed. On the recommendation of the Student Coordinator financial help may be given to students confronted with exceptional expenditure (for instance cultural expeditions, field trips, etc.).

The Forum for Freedom in Education, Croatia

The Forum for Freedom in Education Croatia administers the programme in Croatia, organises student interviews and provides support and advice for the scholars before their departure to the UK.

The School

Your son or daughter will become a full member of the school chosen by HMC Projects and you will be asked to sign the home-school agreement signed by all parents. The School provides a full scholarship, covering all costs of tuition, food and accommodation, and accepts responsibility for the students at all times when the school is in session. The School will appoint a Contact Person who will help make arrangements for the students at times when the school is not in session.

We match our scholars with schools best suited to their individual talents but I should emphasise that all the schools within the scheme have been selected because we see them as entirely suitable and because we know that they will offer a very valuable experience to the students who are their guests. Once the school has accepted the student assigned to it, a change cannot be made.

A different way of life

Students need to be ready to adapt to the boarding way of life and to desire positively to support the school's philosophy and rules. Inevitably our scholars do find that some features of British schools are very different from their schools at home – for example:

Boarding Houses

Students live in boarding houses. Normally about thirty to forty students live in one house, supervised by two or more members of staff. The houses are usually for boys only or for girls only. For young people who have always lived at home it takes some time to become accustomed to this situation. Of course our scholars miss their homes but they quickly make friends and enjoy being members of their house and school communities.

Most students will share a room with another student, where they sleep, study and keep their personal belongings, clothes, books and other items. Most schools will expect their boarders to undertake communal responsibilities within their houses.

House Rules

All boarding schools have rules designed to protect the needs and interests of each one of their members. For example one rule will be that students will be expected to be in their own rooms by a particular time at night and will be required to be quiet so that others may sleep. Another rule will be that students are not allowed to smoke or consume alcohol. Students in boarding schools are not normally permitted to seek or obtain paid employment outside school. At home rules of this sort are probably unnecessary. Our experience is that these rules do not usually create difficulties for students, but we must emphasise that students need to be willing to accept them – otherwise they should decline the scholarship.

School Uniforms

In most schools (but not all) students wear a uniform during teaching hours and for special occasions. Schools will send full information about this to those who are selected for scholarships and there is no need for parents to spend much money on these items before the students leave for the UK.

Academic Subjects

An important difference is that students in Britain study far fewer academic subjects. This applies to all the present examination systems in the UK – A Levels, the IB (International Baccalaureate), Scottish Highers and Advanced Higher and the Cambridge Pre-University Examination. Students usually take three or possibly four main subjects (from 15-20 different possibilities), plus other options and/or a general studies course.

In other words, HMC Projects scholars will study a smaller number of subjects in greater depth than they would have done at home. The consequence is that they will think more deeply

about the subject, rather than just study to absorb information. Of fundamental importance is the fact that they will be speaking, listening, reading and writing in English all the time, so that their command of English will develop enormously during their time in the UK. When they are selected and assigned to their schools, they will become actively involved in the selection of their course of studies, with full information supplied by their school.

School Activities

Another important difference is that, whereas many European schools aim to provide only teaching in the academic subjects, British boarding schools offer also a wide range of other activities which give opportunity for students to develop sporting or other talents. All schools offer excellent opportunities for music with orchestras and choirs; they offer drama and debating. Facilities for sport are excellent. Scholars can be assured that they will be able to enjoy themselves besides working hard. It is indeed important that they do make time for these other activities since these contribute to the lasting friendships which are for many one of the most important features of being in the UK.

International Outlook of Schools

Most if not all UK boarding schools have an international outlook and will probably have a number of students from other countries – from Europe, Africa, Asia, Hong Kong and China... along with their British students. Students need to be sensitive to cultural differences along as well as aware that attitudes towards social matters such as racism or gender equality may well be different to those at home.

Religious Heritage of Schools

There are a few exceptions, but almost all UK boarding schools have a religious heritage and require their students from time to time to attend what may be called “chapel” or “prayers” or a “religious-style assembly”. This is actually also the law of the land and applies to all British schools. Boarding schools see this as an important and intrinsic part of communal life and of the all-round education they offer as well as a valuable cultural experience. The Church of England is as broad-minded a church as any in the world and schools will go out of their way to ensure that services or “prayers” are inclusive. Those leading such occasions know that in a typical British boarding school there will be students from many cultures and of many faiths as well as of none; they shape what they offer accordingly. Students are expected to attend (not least out of courtesy); schools do not normally allow students to opt out of such events. If you or your son or daughter cannot accept this requirement, then you should not proceed with this application.

Scholarship Duration

The Scholarship is intended to be for two years. In principle scholarships will generally be for two years, renewable for the second year on the same or similar terms. It should be noted that schools do, however, reserve the right to withdraw a scholarship from any scholar, if they fail to perform to the high standards expected, both academically and socially. The two-year programme allows scholars to complete their education in the UK and to apply for a wide variety of universities across Europe. Schools will expect scholars to demonstrate high academic performance and make a valuable contribution to school life. There is no absolute requirement for scholars to stay on for a second year, but schools will be expecting this.

Many former scholars have then gone on to university in the UK. However the scholarship does not carry with it the opportunity to study at a British university. Applicants should find out from local universities and current schools which examinations or courses of study (if any) will be necessary if scholars are to resume studies at home without disadvantage when they return. Studying at university in the UK is very expensive in terms of both tuition and living costs.

Eligibility

- To be eligible for the HMC Projects Scholarship Programme a student should be sixteen years old and not older than seventeen years and six months on 1st September 2019, i.e. a student's date of birth must be between 1st February 2002 and 1st September 2003.
- An applicant and his/her parents should complete all parts of the application form.
- HMC Projects Full Scholarships are intended to benefit those whose parents cannot afford to pay full United Kingdom boarding school fees. Schools participating in the Scheme consider this to be part of how they offer public benefit. HMC Projects has therefore decided that the combined parental income of applicants must not exceed £30,000 as assessed during 2018.

The parents of applicants for a full scholarship must sign a declaration that their combined net annual income during 2018 will not have exceeded the equivalent of £30,000.

Please note that net income means total disposable income after tax has been paid.

Applicants, whose combined parental income exceeds £30,000 (and falls between £30,000 and £80,000) during 2018 and so who are not eligible for full scholarships, are welcome to apply for a Reduced Fee Scholarship. If family income exceeds £80,000 then applicants are ineligible for both programmes.

- The parents of applicants invited to interview must also complete a separate Parental Income and Assets Declaration form.
- A student may not accept an HMC Projects scholarship if he or she is holding a place at another British Independent school.

After Selection

Full Scholarship Programme

We shall aim to inform successful candidates that we intend to offer them a scholarship by the end of February 2019 or the beginning of March 2019.

Two more things have to happen:

1. Parents of successful candidates will be sent an acceptance form; they will be asked at that stage to complete and return it. The acceptance form will indicate that they have understood how the scholarships are awarded and that they agree to their son or daughter taking up the scholarship in the school which has awarded it.
2. We have to wait until the school has agreed to accept our nominated scholar.

Until both have happened we cannot guarantee that a scholar offered participation in the programme will be placed.

Scholars will therefore normally not learn which school they will attend before April 2019, since we have to await the outcomes of all the interviews before we select the right school for each of the selected scholars and also obtain the agreement of the schools to accept our nomination. In April we shall write with the details of the school and with further procedural information. The school will also get in touch at this time and will normally send a prospectus of the school together with any formal documents for signature.

Reduced Fee Programme

Each year we have a number of students recommended by our interviewers for consideration for a reduced fee scholarship. These will be students who on merit are judged to be of scholarship standard, but who are nonetheless ineligible for a full scholarship because their

parents' income exceeds £30,000 during 2018. They and any full scholarship reserve candidates are offered the opportunity to apply for a reduced fee scholarship. There is a degree of choice of school for these students and the schools will choose their preferred applicants from those who apply. Reduced fee scholars pay partial fees to the school: typically, 20-25% of full fees (in 2018 between £5000 and £10,000). They do not pay an administrative fee and so receive no bursary or any other benefits from HMC Projects. We cannot guarantee that a recommended reduced fee applicant will be offered a place, but we expect that most will.

In 2018 there were over 90 new HMC Projects scholars. Just under 60 students from 14 countries won full scholarships and a further 35 students won reduced fee scholarships in 2018.

A Note on Selection

We receive a very large number of applications from students in 14 countries. There will therefore be very many high achieving students who are not selected. Our decisions should be viewed as final and we regret that we are not able to enter in to any discussion or correspondence subsequently with the parents or guardians of applicants who are not successful.

We look very carefully at a student's application form. The form should therefore be completed carefully and fully. We ask all the questions for very good reasons! What a student writes in his/her essay is very important. We seek confidential written references from an applicant's teachers and then we meet applicants in groups of three. At the interview we want to learn more about them as individuals but also see how they interact with other students.

Our interviewers are all highly experienced. They are either serving or retired heads or senior teachers who work or have worked in UK boarding schools. At the interview we get students to talk about themselves, talk with others and discuss topics or play intellectual games. We find that students enjoy the experience – at least afterwards! – and often we are told that they have never done anything like this before...

We have no quotas. We are meeting students (both within your own country and then from 13 other countries across Europe from all sorts of backgrounds and schools. Nor do we adopt any sort of points-based system (say for Olympiad performance, or school grades or performance at basketball or on the violin etc etc....).

We use our judgment and do our best to view all applications in the round. We select students who, in addition to being very good indeed in their academic studies, are sociable, adaptable, interesting and interested in other people and in ideas; they need to have charm and, above all, be ready to give of themselves to their new communities. We try to make judgments about both what an applicant will gain from this potentially life-changing experience of coming to study in the UK as well as what a student will bring and contribute intellectually, socially and personally to the school that is hosting him/her.

Travelling to the UK and to the new School

Once a student has been accepted by a school there will be communication between the school and parents. You will probably be asked to complete the school's standard entry papers. The school will publish its term dates well in advance and tell you when your son or daughter should arrive for the start of term and what the entry and induction arrangements are.

UK boarding schools are well experienced in admitting international students and they will have excellent welcome and induction procedures. In previous years HMC Projects has run an orientation course in Cambridge, but we have decided to discontinue this from 2019 in part

because that course was clashing with the excellent arrangements being made by host schools. You will receive advice about travel and representatives from HMC Projects may also be able to offer help at some UK airports.

The Shape of the School Year

The school year in Britain is divided into three terms, with holidays at Christmas, Easter and in the summer. At the end of each term the school will ensure that the student knows the arrangements for travelling home and for returning to the UK after the holiday. Parents or guardians have full responsibility for our scholars during school holidays.

In addition, most schools close for a half-term break in the middle of the term. In the first (autumn) term this will probably be a two week break (taking in three weekends in late October/early November) and most HMC projects scholars fly home – with careful planning costs can be kept down – but HMC Projects can assist with a limited number of homestays and HMC Projects scholars can also make other arrangements in consultation with the School's Contact Person. Later in the school year the half term breaks are shorter.

On the Parental Consent Form on the application form, you will see that parents are asked to authorise the School's Contact Person to make half- term arrangements on their behalf.

Medical

HMC Projects asks parents of applicants to complete and sign the Health Declaration, which forms part of the application form.

Schools will ask parents to provide information relating to any previous or current medical condition, physical or psychological, from which their child suffers. Schools will hope to be able to welcome students with any controllable condition but must be informed of it beforehand. Schools have the right not to accept students into a residential community if the medical condition could cause extreme difficulties and had not been declared in advance. Parents should not worry about this but schools may wish to seek further information in some cases so that they can be sure that they can give the necessary medical support to students.

Schools will expect all new students to be adequately and currently protected by immunisation against MMR (Measles, Mumps and Rubella), Polio and Tetanus.

Financial

For holders of EEA passports we charge an administrative fee of £1400, payable to HMC Projects by parents of all HMC Projects scholars as a necessary contribution to the funding of such expenses as interviews, orientation course, student bursaries and half term support. The latest date for payment is 1st July 2019. Thereafter, this fee is not refundable.

The full scholarship awarded by the school to your son/daughter will cover all tuition fees and residential boarding fees including meals and laundry during term time. However, there are likely to be some extras that will be added to a termly account presented to parents by the school at the end of each term, to be paid before the start of the following term. This might include such things as weekend trips away from the school site, certain stationery requirements and specialist activities which are not part of the school's core curriculum. It is impossible to give a precise figure for such items, as much will depend upon the individual school and the choices of your son/daughter. On average parents might expect this termly account to be in the region of £50-£100 per term. Students will receive advice and guidance both from their school and from HMC Projects as to how they can keep such costs to an absolute minimum.

At the end of each term all students are expected to return home. This will mean that parents will need to budget for return flights per year. Schools also have a half term holiday in each of the three terms when the school will close for at least a week – normally a fortnight in the autumn term. The precise dates for the main and half term holidays vary from school to school but are generally around the same time. In addition some schools have what are called weekend leave or exeat weekends.

All HMCP students are expected to travel home during the main school holidays. We also encourage HMCP students to return home during the half term holiday – particularly during the autumn term as this holiday in the second half of October/early November is usually two weeks long. But this is not always possible and there will be a very limited number of supervised home stay places in the UK. Furthermore, if you have friends/relatives in the UK, it is fine for your son/daughter to stay with them over the half term holiday.

Travel costs to and from school to the nearest airport will also need to be taken onto account. All travel costs can be kept to a minimum by booking tickets well in advance. Internal travel in the UK is cheaper with the purchase of a Young Person's Rail or Coach Card. Your son/daughter can easily research this. The school will also be able to offer advice.

To help with these expenses and particularly to assist your son/daughter when they first arrive at the school, HMC Projects provides each student with a £300 Bursary Fund which is paid into an account at the school to be used as necessary and appropriate by each student. Of course this will not cover the whole year and parents should be prepared for the additional expenses during the course of the year as indicated above.

Your and your son's/daughter's data and how we use it

The information that you and your son/daughter include in his/her application for a scholarship is essential to us and we undertake to handle it responsibly and keep it secure. It is therefore important for you to know how we use it and who sees it.

Only if your son/daughter is called to interview will our national coordinator in your country send us a copy of his/her completed application form as a digital file in advance of the interviews. This is used by our interviewers to learn about your son/daughter in preparation for the interviews. A copy is kept by the Administrator of HMC Projects. If your son/daughter is selected for a scholarship then his/her digital application form is retained by the Administrator of HMC Projects for the duration of the scholarship: normally two years. Any printed documents which are passed to the interviewers at the time of the interviews will be passed on to the school to which your son/daughter will be going. The confidential parental income information, however, is not passed on to the school but is retained by the Administrator of HMC Projects in case a special request should be made by your son/daughter for exceptional additional financial assistance.

If your son/daughter is unsuccessful in being awarded a full scholarship but is invited to apply for a reduced fee scholarship then his/her digital application form may be passed on to the schools he/she is applying to in order to help them choose their preferred candidate and make an offer of a reduced fee scholarship. The parental income information is not disclosed to any school. If your son/daughter is successful and is offered a reduced fee scholarship and he/she accepts it, then the digital application form is retained by the Administrator of HMC Projects for the period of the scholarship and any printed documents are sent on to the school with the exception of the confidential income declaration. If your son/daughter is not successful or declines the offer to apply for a reduced fee scholarship then his/her digital and printed application forms are kept only until the start of the scholarship period, normally September 1st after which they are deleted or destroyed.

At the end of the scholarship period the Administrator of HMC Projects will retain your son's/daughter's contact details in an alumni database and we may contact him/her occasionally to keep in touch.

It is important that you understand how HMC Projects uses your and your son's/daughter's information as described above and that you and your son/daughter agree to this. At all times HMC Projects undertakes to hold all the data on its scholarship applicants, scholars and alumni securely.

You will see that we ask you to sign (on your son/s/daughter's application form) that you have read and agree to what we have set out above about the use of your and your son's/daughter's data.

A Commitment for scholars and parents alike

In our 'Information for Students' document we emphasise that acceptance of the HMC Projects scholarship represents a commitment, not least because it is a scholarship which would otherwise have been won by another very deserving candidate. It also represents a very substantial amount of money given that full boarding school fees at an United Kingdom independent boarding school now cost between £35,000 and £40,000 p.a.

It follows that parents must fully support their child's application. Being separated for a large part of the year will, in most cases, be a new experience for parents and children alike. Every HMC Projects scholar is entitled to come to the UK confident that he or she is there with the full support of his or her parents.

For the vast majority of our students, the HMC Projects scholarship has been a wonderfully positive, fulfilling and enjoyable experience. This is because they have met the opportunities and the challenges with enthusiasm and commitment.

Andrew Boggis
Director HMC Projects
September 2018

4. CHOOSING SUBJECTS TO STUDY IN THE UK SIXTH FORM

The key point is that in the sixth form in UK schools (Years 12 and 13) pupils study far fewer subjects than you have been studying in your own country. This allows you to specialise and study these subjects in much greater depth. The choice of subjects is very important as it can affect which university courses are available to you and also your eventual career path.

The examination system you will follow will normally be A Level.

A few schools in the programme offer either the International Baccalaureate Diploma (IB) or Scottish Highers and Advanced Highers.

Each system leads to examinations at the end of two years' study which are essential for entry into university. These qualifications are recognised not only in the UK but also internationally. However, to qualify for entry into university in your own country you may be required to take mandatory national examinations.

In the **A level system** you will normally choose 3 or possibly 4 main subjects and you will take examinations in these after two years of study. Almost certainly you will also be encouraged to undertake study in non-examined subjects (such as General Studies) or your school may enter you for what is called the EPQ (Extended Project Qualification), a major piece of independently researched work.

(For the **International Baccalaureate diploma** you have a choice of subjects but you must study literature and mathematics as well. You study your chosen subjects to standard (SL) or higher level (HL) depending on which are more important for university entry onto the course of your choice. Broadly speaking, those subjects you study at higher level will be equivalent to the subjects studied at A level. The idea of the IB is to maintain your breadth of knowledge. In this system you are also required to write an extended essay and to study 'theory of Knowledge (TOK)').

The **Scottish Highers and Advanced Highers** are similar to the A level system in that the Highers require one year of study and the Advanced Highers normally require two years. As the name suggests this examination syllabus is followed in many schools in Scotland although some Scottish schools teach A level courses instead.)

One year or two years in your UK school

The scholarship offered by schools through HMC Projects is intended to be **for two years** to enable you to complete your courses and take the final examinations for entry into university or college.

Your choice of subjects

Your choice of subjects that you study in your UK school depends on a number of factors:

- Your interest and ability in a subject;
- Your choice of university;
- Your choice of subject you wish to study at university;
- Your choice of career.

There is normally a large range of subjects to choose from in any school but not all schools offer the same range of subjects.

It is also important to be aware that universities may prefer certain subjects for entry onto a particular course. Generally, universities can be rather traditional in the subjects they prefer. Be wary if the subject includes the word "studies"... these are not necessarily for the most able students!

You will be wise to check out what is meant in general terms by sciences, mathematics, arts, humanities....

Table of Subjects

Subjects popular with universities		Subjects offered by fewer schools
Normally offered by all schools	Offered only by some schools	
Biology* Chemistry* English Literature* French* Geography* History* Art Mathematics* Further Mathematics* Music Physics* Spanish*	Business Studies Economics Classical Civilisation Computer Science Design Tech (Graphics) Design Tech (Product Design) Drama and Theatre Studies Latin* Greek* German* Psychology Religious Studies Politics	Media Studies Photography Physical Education ... and many others ...

*good facilitating subjects for university entry (<http://russellgroup.ac.uk/media/5457/informed-choices-2016.pdf>).

Examples of subject combinations useful for certain university courses

Course	Preferred subjects for university
Medicine, Dentistry, Veterinary Science	Chemistry and Biology are strongly advised (the majority of medical schools require Chemistry). Maths or Physics is desirable.
Natural Sciences	Two or three of Biology, Chemistry, Physics, Mathematics.
Engineering	Mathematics and Physics are required. Further Mathematics is advised.
Computer Science	Mathematics is required. Computer Science or Physics are desirable.
Psychology	Usually two Sciences are advised, but entry via Arts subjects is perfectly possible.
Economics and PPE	Whilst Mathematics is advised, students should also consider Economics, History, Geography, Politics or Religious Studies.
Business Studies, Management, Marketing	Mathematics can be helpful, but not essential. Business, Economics, Geography, Psychology may be helpful.
Architecture	A combination of Arts and Science subjects; an Art portfolio is essential.
Foreign Languages	Two languages (modern or classical) are desirable but not essential
Law	Any A Levels at the highest grade. English Literature, History or Religious Studies are desirable.

5. SUMMARY OF RESPONSIBILITIES

Applicable only to Full Scholarship Programme

The Forum for Freedom in Education, Croatia	The School	HMC Projects	Parents
<p>Administers the scholarship programme in Croatia.</p> <p>Provides support and advice before departure.</p> <p>Is responsible for communicating financial arrangements to parents.</p>	<p>Provides a full scholarship for tuition, food and accommodation.</p> <p>Accepts responsibility for the student when the school is in session.</p> <p>Has full authority in regard to the student when the school is in session and keeps in contact with the student's parents.</p>	<p>Coordinates the programme in the UK.</p> <p>Selects and places Scholars in appropriate schools.</p> <p>Works closely with The Forum for Freedom in Education Croatia.</p> <p>Provides a Bursary of £300 to each HMC Projects Full Scholar.</p> <p>Provides some help in making half-term arrangements.</p> <p>Provides financial assistance, when necessary, for attendance of field trips, cultural visits, etc.</p>	<p>Sign an agreement with the School accepting the normal conditions of the School.</p> <p>Declare that their combined net annual income during 2018 will not exceed £30,000.</p> <p>Complete a separate financial declaration form if their son/daughter is invited for interview.</p> <p>Sign a Consent Form authorising the Contact Person appointed by the School to make arrangements for mid-term breaks and any other times when the School is not in session.</p> <p>Parents are responsible for travel costs.</p> <p>Parents will pay the termly 'Extras' bill charged by the School and meet such personal costs of their son/daughter as are not funded by HMC Projects.</p> <p>Parents pay a fee of £1400 to HMC Projects. This payment is due by 1st July 2019 at the latest. Thereafter the fee is not refundable.</p>

6. PITANJA I ODGOVORI

Iako je cijeli program detaljno opisan u prethodnim poglavljima, osobito u poglavlju „[Information for parents](#)“ u nastavku donosimo najčešća pitanja i odgovore na njih u nadi kako će i roditeljima i učenicima dati dodatne informacije o programu.

Koji profesori trebaju dati preporuku?

Kada je u pitanju preporuka profesora engleskog jezika, potrebno je da preporuku napiše profesor koji trenutačno predaje engleski jezik. Ukoliko kandidat polazi tečaj u školi stranih jezika, preporuka voditelja tečaja se može priložiti prijavi, ali ne na službenom obrascu preporuke.

Preporuku profesora matematike daje profesor koji trenutno predaje taj predmet kandidatu.

U slučaju preporuke nekog drugog profesora, preporuča se da to bude razrednik kandidata koji se prijavljuje na natječaj. Ukoliko to, iz bilo kojeg razloga, nije moguće, može se priložiti preporuka bilo kojeg drugog nastavnika koji predaje kandidatu.

Ukoliko profesor koji treba dati preporuku nije dobar u engleskom jeziku može se zamoliti profesora engleskog jezika da prevede preporuke.

Zašto je granica za punu stipendiju na 30.000 funti?

Najveći dio stipendije koju HMC dodjeljuje stipendistima pokrivaju same škole koje stipendisti pohađaju. Škole osiguravaju sredstva za stipendije na temelju poreznih olakšica koje ostvaruju svojom djelatnošću za opće dobro, tj. stipendirajući jedan dio svojih učenika

Kada su u pitanju škole koje stipendiraju učenike, komisija zadužena za koordinaciju dobrotvornih aktivnosti u Velikoj Britaniji (*Charity Commission*) odlučila je kako će se kao aktivnost od općeg dobra smatrati stipendiranje učenika čiji roditelji imaju zajednički godišnji neto prihod manji od 30.000,00 britanskih funti.

Kako bi održali program stipendija te omogućili što većem broju učenika sudjelovanje u programu, škole koje sudjeluju u HMC mreži zahtijevaju izjavu roditelja stipendista o tome da njihov zajednički godišnji neto prihod ne prelazi iznos od 30.000,00 britanskih funti.

Svi učenici čiji roditelji imaju zajednički godišnji neto prihod veći od 30.000,00 britanskih funti mogu sudjelovati u Natječaju s time da se neće moći kvalificirati za punu stipendiju.

Ukoliko se na temelju prijavne dokumentacije i razgovora s voditeljima programa iz Velike Britanije procijeni kako je određen kandidat prikladan za školovanje u jednoj od škola unutar HMC mreže, tada će se učeniku ponuditi djelomična stipendija koja podrazumijeva sudjelovanje stipendista u dijelu troškova same školarine.

Škola, dakle, prima stipendistu na školovanje odobravajući parcijalnu, djelomičnu, stipendiju gdje jedan dio školarine pokriva škola, a drugi sam stipendist, tj. roditelji. Točan iznos kojeg pokrivaju roditelji stipendista ovisi i određuje se na temelju dostave određenih potvrda o primanjima roditelja.

Kakav se ispit engleskog jezika polaže?

Svi kandidati koji zadovolje formalne uvjete Natječaja, to jest koji dostave svu potrebnu dokumentaciju, pristupaju ispitu engleskog jezika.

Ispit kojeg polažu kandidati je standardizirani ispit za uzrast od 15 do 17 godina. Ispit se sastoji od dva dijela – razumijevanje pročitaneog teksta i razumijevanje slušanog teksta, te ne podrazumijeva izravno testiranje gramatike i vokabulara. Ukratko, cilj je ispita identificirati koliko kandidati razumiju engleski jezik u pisanom i slušanom obliku.

Slikovito rečeno, kandidat koji razumije film ili seriju na engleskom jeziku bez čitanja titlova, ne bi trebao imati većih problema u rješavanju ispita.

Kada će biti objavljeni rezultati Natječaja?

Razgovor s voditeljima programa iz Velike Britanije je završna faza natječajnog postupka. Konačni rezultati natječajnog postupka redovito bivaju poznati mjesec do dva nakon razgovora s voditeljima programa. O ishodu natječajnog postupka, Forum će obavijestiti sve kandidate. Stipendiste odabire sama organizacija – HMC – na temelju cjelokupne poslone dokumentacije i razgovora sa kandidatima. Odluka koju donese HMC je konačna.

Kada će biti poznate škole u koje će stipendisti ići?

Prilikom objave kandidata i kandidatkinja koji su dobili stipendije neće biti odmah objavljene i škole u koje će ići. Razlog tome je što HMC nakon izbora stipendista pristupa školama u svojoj mreži i predlažu im nove učenike. Taj postupak zna potrajati pa se na imena škola gdje će stipendisti provesti godinu dana zna čekati i do mjesec dana.

Ako je riječ o stipendiji, zašto se plaća?

Kako bi se dobila potpunija slika koliko je zapravo „teška“ stipendija koju HMC osigurava, treba napomenuti kako se godišnje školarine za redovite učenike u većini škola kreću između 200.000 i 600.000 kuna, pa čak i više.

Organizacija uključena u provedbu ovoga projekta neprofitna je organizacija koja za cilj ima promoviranje alternativnih načina obrazovanja te upozavanja mladih ljudi s drugim kulturama, obrazovnim sustavima i zemljama svijeta.

Definirano zakonom u Hrvatskoj i Velikoj Britaniji, neprofitne organizacije ne ostvaruju nikakav profit koji bi se podijelio među članovima udruge, već je sav novac usmjeren u temeljne aktivnosti definirane Statutom pojedine organizacije.

Ovaj program zahtijeva iznimna sredstva za promidžbu, putovanja, komunikaciju sa stipendistima i ostale administrativne poslove, te je uvedeno financijsko sudjelovanje stipendista jer je financijski pritisak naprosto prevelik za navedene neprofitne organizacije.

Kako se uplaćuje navedeni iznos?

Stipendisti uplaćuju iznos na račun Foruma koji onda iznose transferira organizacijama koje provode same stipendije. Iznos se može uplatiti odmah u cijelosti ili u ratama, ovisno kako se roditelji stipendista dogovore s uredom Foruma.

O detaljima načina plaćanja svi stipendisti i roditelji bit će obaviješteni pismeno i na Orijentacijskom danu.

Forum posebno potiče stipendiste da iznos kojeg trebaju uplatiti pokušaju prikupiti od tijela lokalne i regionalne uprave (županije, gradovi i općine), lokalnih tvrtki ili tvrtki u kojima rade njihovi roditelji.

Posljednje dvije generacije su u većini slučajeva potreban iznos prikupile od donatora gdje je Forum za slobodu odgoja sudjelovao kao organizacija s kojom su donatori potpisivali ugovore te organizacija koja je transferirala donacije.

Ako se stipendist odluči na prikupljanje iznosa, Forum će pomoći u pripremi takvih dopisa, molbi i životopisa te će stipendistu izdati potvrdu o stipendiji koju će priložiti molbi. Prema iskustvu prijašnjih stipendista, na ovakav način se može prikupiti znatan dio iznosa, ako ne i cijeli iznos.

Postoje li kakvi dodatni troškovi za obitelj stipendiste/ice?

Kao dodatne troškove za stipendiste HMC-a treba izdvojiti:

- Troškovi zrakoplovnih karti,
- Troškovi izrade školske uniforme, ukoliko škola to bude zahtijevala,
- Troškovi prijevoza,
- Troškovi dodatnih izvannastavnih aktivnosti,
- Troškovi izleta i studijskih putovanja,
- Osobni troškovi stipendista.

Ovdje treba napomenuti sljedeće:

- Niti jedna aktivnost neće se provesti bez znanja i potvrde roditelja stipendista.
- Iz iskustva prijašnjih stipendista, često se znalo događati da ukoliko stipendist nema sredstava za pokrivanje određenih aktivnosti da troškove pokrije sama škola.
- Neke od izvannastavnih aktivnosti su besplatne, dok druge zahtijevaju određene nadoplate. Stoga treba razmisliti prilikom odabira pojedinih aktivnosti u školama. Aktivnosti su detaljno opisane u materijalima koje će stipendisti dobiti od škole.

Što stipendisti trebaju prvo napraviti nakon dodjele stipendije?

Nakon što su svi kandidati obaviješteni o rezultatima natječajnog postupka, slijedi razdoblje pripreme za stipendiju za one kandidate kojima je stipendija ponuđena.

Prvi korak kojeg kandidati trebaju napraviti je da, zajedno s roditeljima i obitelji, dobro razmisle i odvagnu sve argumente – za i protiv – odlaska na stipendiju. Iako se podrazumijeva kako kandidati, samom prijavom na natječaj, izražavaju svoju želju i namjeru sudjelovanja u stipendiji ako budu izabrani, ipak se od kandidata kojima je stipendija ponuđena traži da detaljno razmisle prije prihvaćanja.

Detaljno promišljanje svih aspekata prije donošenja odluke o prihvaćanju stipendije je vrlo važno i to iz nekoliko razloga:

- Treba imati na umu kako je cjelokupnom postupku natječaja izbora stipendista prethodio vrlo detaljan postupak procjene sposobnosti kandidata za stipendiju, te isto tako vrlo veliki naponi da se prikupe financijska sredstva za stipendiranje (tzv. fundraising). Prihvaćena stipendija podrazumijeva i određeni stupanj poštovanja i obveza prema svim aktivnostima i osobama koje su provele te aktivnosti.
- Svaki stipendist koji ode na stipendiju može stipendiju prekinuti i vratiti se natrag u Hrvatsku. No treba imati na umu da se time oduzelo mjesto eventualnoj zamjeni koja je, da se odluka o neprihvaćanju stipendije donijela odmah, mogla otići na stipendiju.
- Iz svih navedenih razloga, kako Forum tako i HMC polažu veliku važnost na to da kandidati kojima je ponuđena stipendija dobro razmisle i, zajedno s obitelji, procijene sve okolnosti prije nego prihvate stipendiju. Prihvaćanje stipendije podrazumijeva odgovornost i ispunjavanje određenih obveza.

Koje su obveze stipendista?

Prihvaćanjem stipendije, kandidati postaju stipendisti HMC-a. Prije odlaska na stipendiju, stipendisti su dužni ispuniti sljedeće obveze:

- uplatiti iznos koji je određen za pojedini program na račun Foruma,
- ispuniti i dostaviti materijale koje budu dobili od strane Foruma, HMC-a te od svoje škole,

- sudjelovati na Orijentacijskom danu kojeg organizira Forum.

Po odlasku u Veliku Britaniju, stipendisti su dužni ispuniti sljedeće obveze:

- sudjelovati u nastavi,
- sudjelovati u izvannastavnim te drugim društvenim aktivnostima u školi,
- aktivno sudjelovati u životu učeničkog doma u kojem budu bili smješteni,
- poštivati pravila škole, organizacije koja organizira stipendiju, učeničkog doma.

Sudjelovanje prijašnjih stipendista u promociji programa u Hrvatskoj je od iznimne važnosti. U tom kontekstu, nakon završetka stipendije obveza je stipendista da uredu Foruma pošalje izvještaj o provedenoj godini u Velikoj Britaniji. Ti izvještaji služe u približavanju programa potencijalnim kandidatima u budućim natjecanjima. Isto tako, stipendisti mogu slobodno poslati uredu Foruma sve materijale koji pokazuju njihov akademski rad (svjedodžbe, pohvalnice) i druge aktivnosti (članke iz novina, fotografije).

Što je to Orijentacijski dan?

Temeljno načelo kojim se Forum i HMC vode u provedbi ovih programa je da stipendisti i njihovi roditelji imaju što je manje moguće neodgovorenih pitanja. S tim ciljem se organizira Orijentacijski dan koji se redovito održava u Zagrebu (subotom), a o čemu stipendisti bivaju na vrijeme obaviješteni poštom ili e-poštom.

Cilj Orijentacijskog dana je da se stipendistima i njihovim obiteljima daju temeljne informacije o svim aktivnostima prije i za vrijeme stipendije. Iz tog razloga na Orijentacijskom danu sudjeluju predstavnici Foruma, stipendisti i njihovi roditelji, te bivši stipendisti i roditelji bivših stipendista ili stipendista koji se trenutno nalaze na stipendiji.

Orijentacijski dan je strukturiran u dva dijela. Prvi dio je zajednički i vode ga predstavnici Foruma koji detaljno objašnjavaju sve daljnje korake koje je potrebno poduzeti prije odlaska na stipendiju, kao i druge informacije koje su potrebne stipendistima i njihovim roditeljima. U drugom dijelu Orijentacijskog dana, stipendisti i roditelji imaju priliku razgovarati s bivšim stipendistima te s roditeljima bivših ili trenutačnih stipendista.

Isto tako, Orijentacijski dan je prilika da se svi stipendisti i njihovi roditelji međusobno upoznaju.

Kako stupiti u kontakt s prijašnjim stipendistima?

Neprocijenjivu pomoć u pripremanju novih stipendista za odlazak na stipendiju imaju bivši stipendisti. Novi stipendisti će se s njima upoznati već na Orijentacijskom danu, dok će se s drugima upoznati preko Foruma. Forum će se posebno potruditi da se povežu bivši stipendisti koji su išli u istu školu u koju će ići novi stipendisti. Svi stipendisti moći će postati i članovi Facebook grupe „FSO stipendisti“ gdje će moći stupiti u kontakt s drugim stipendistima. Facebook grupa je osnovana inicijativom Marka Salopeka, bivši HMC stipendist.

Kada će stipendisti stupiti u kontakt sa školama?

Vrlo kratko nakon objave smještaja stipendista u pojedine škole, stipendisti će dobiti bilo e-poštom ili običnom poštom obavijest od škole. Radi se pismu dobrodošlice i upoznavanja s osobom koja je zadužena za upise u dotičnu školu.

Od iznimne važnosti je veća pošiljka koju će stipendist dobiti od svoje škole s detaljnim uputama kao što su školska pravila, prijavni obrazac, obrazac liječničkog pregleda, pravila o odijevanju, pregled predmeta koji se nude, obrazac za izbor predmeta i slično. Vrlo je važno da se svi materijali detaljno pročitaju i prouče.

Ukoliko stipendisti imaju neka pitanja, pravilo je da se prvo pita osobu zaduženu za upis u školi koju će stipendist polaziti. Isto tako, stipendisti moraju poslati sve potrebne materijale natrag u školu do datuma koji je naznačen u dopisu.

Koje će predmete stipendisti pohađati?

Stipendisti će prije odlaska morati odabrati predmete koje će pohađati tijekom školske godine. Broj predmeta se kreće od 4 do 6. U britanskim školama može se zahtijevati da se uzmu određeni predmeti poput engleskog jezika ili britanske povijesti.

Stipendistima se preporuča da prilikom izbora ostalih predmeta imaju na umu povratak u Hrvatsku nakon školske godine, te fakultet koji planiraju upisati. To bi značilo da stipendisti koji se planiraju upisati fakultet iz prirodoslovlja usmjere i izaberu predmete iz tog znanstvenog područja.

Kakav je status stipendista u hrvatskim školama?

Stipendisti prije odlaska na stipendiju u svojim matičnim školama reguliraju svoj status u dogovoru s ravnateljem škole.

Više o statusu stipendista u hrvatskim školama bit će rečeno na Orijentacijskom danu.

Što stipendisti trebaju ponijeti sa sobom u Veliku Britaniju?

Kada je u pitanju odjeća, stipendistima se preporučuje da detaljno prouče materijale koje su dobili od škole jer će u njima biti detaljno opisana pravila odijevanja u školi. Za sam početak stipendije, stipendisti trebaju ponijeti odjeću koja je prikladna za godišnje doba koje predstoji. Stipendisti trebaju paziti i na odredbe zrakoplovne kompanije o dopuštenoj veličini prtljage. O ostalim savjetima vezano za odjeću, stipendistima će biti rečeno na Orijentacijskom danu.

Stipendiste se poziva da sa sobom ponesu i suvenire, promotivne materijale karakteristične za kraj iz kojeg dolaze, fotografije svoje obitelji i svoga grada kako bi mogli prezentirati svoj grad u školi ili kod domaćinske obitelji, te darivati domaćinsku obitelj, prijatelje i sl.

Kada se odlazi na stipendiju?

Stipendisti HMC-a na stipendiju odlaze krajem kolovoza ili početkom rujna 2019. godine.

O točnom datumu odlaska na stipendiju stipendisti će biti obaviješteni na vrijeme.

Biraju li stipendisti školu u koju će ići?

Školu određuju voditelji programa HMC-a na temelju svih dokumenata koje je stipendist dostavio tijekom natječajnog postupka te na temelju razgovora. Jedan od ciljeva ovoga programa je da se stipendistima omogući da u školama u Velikoj Britaniji dalje nastave baviti aktivnostima s kojima su se bavili u Hrvatskoj te da škola što je moguće bolje odgovara interesima stipendista.

Britanske škole su u mnogočemu različite od hrvatskih škola i školskog sustava. To se posebno odnosi na privatne škole. Stoga će se prilikom izbora škole za određenog stipendistu posebno paziti da škola može zadovoljiti akademske interese i izvannastavne aktivnosti stipendista. Isto tako, HMC će paziti da u određenoj školi ne bude stipendista s istoga govornog područja budući da je jedan od ciljeva ovoga programa upoznavanje s britanskom kulturom te učenje i usavršavanje jezika.

Ukratko, stipendisti općenito nemaju mogućnost izbora škole, ali će se prilikom odabira škole pomno paziti da škola zadovolji sve interese stipendista.

Ovdje isto tako treba napomenuti kako određeni dio škola u sklopu HMC-ove mreže ima religijski predznak te podrazumijeva određene aktivnosti koje su povezane s takvim školama

(molitva, nedjeljno bogoslužje i sl.). Tijekom razgovora s kandidatima, voditelji programa iz HMC-a će pitati kandidata za mišljenje o mogućem pohađanju takve škole.

Gdje su stipendisti smješteni tijekom stipendije?

Smještaj u učeničkom domu, odnosno internatu, gotovo je redovit slučaj za stipendiste HMC programa. Internat se redovito nalazi u sklopu same škole što čini cjelinu unutar koje se odvija školski život. Unutar škole se nalazi gotovo sve što stipendist treba. Stipendisti su smješteni u sobama s jednim/jednom ili najviše dvojicom/dvijema cimerima/cimericama.

Gdje su stipendisti smješteni tijekom praznika?

Učenici HMC škola tijekom praznika (božićnih i uskršnjih) redovito se vraćaju doma. Sve ostale opcije se dogovaraju s roditeljima.

Postoji mogućnost da praznike provedu s obiteljima cimera ili cimerice o čemu će se tražiti pismena potvrda roditelja. Ukoliko stipendist ima rodbine u Velikoj Britaniji, postoji mogućnost da se praznici provedu kod rodbine. No kako bi se u potpunosti doživio britanski način života, preporučuje se da stipendisti provedu praznike kod obitelji svojih prijatelja ili cimera.

Koja su pravila ponašanja tijekom stipendije?

Svim stipendistima HMC-a tijekom stipendije je posebno zabranjeno: konzumiranje opojnih droga i alkohola, polaganje vozačkog ispita i upravljanje motornim vozilom.

Svaki stipendist će po dolasku u Veliku Britaniju dobiti svog savjetnika (advisor, guardian) od strane škole i od strane organizacije koja dodjeljuje stipendiju. Savjetnik je zadužen da stipendistu pruži sve potrebne informacije te pomogne u prilagođavanju.

Za svako veće putovanje, za boravak kod obitelji cimera preko praznika ili bilo koju drugu veću aktivnost, savjetnik će tražiti pismeno dopuštenje roditelja stipendista. Isto tako, izvan kruga škole stipendisti će se moći kretati tek uz znanje i odobrenje savjetnika.

Ukoliko se stipendist ogriješi o bilo koje pravilo škole ili organizacije, stipendija će biti prekinuta, a stipendist će se u najkraćem mogućem roku vratiti u Hrvatsku.

7. NATJEČAJ

A. Općenito o programu

1. Program je namijenjen učenicima i učenicama drugih razreda srednjih škola u Republici Hrvatskoj koji/e su komunikativni/e, kreativni/e, spremni/e za nove spoznaje i prihvaćanje posebnosti drugih kultura, te za rad u dinamičnom okruženju s kolegama i kolegicama pripadnicima/ama drugih kultura.
2. U Republici Hrvatskoj program provodi Forum za slobodu odgoja iz Zagreba u suradnji s *The Headmasters' and Headmistresses' Conference* (HMC) iz Velike Britanije.
3. Broj stipendija nije određen niti postoje kvote po zemljama. Za ilustraciju, proteklih godina je troje do petero učenika po generaciji dobilo stipendije.

B. Vrste stipendija

4. Stipendija može biti puna i djelomična.
5. **Punom stipendijom** pokriveni su troškovi školarine, smještaja, prehrane, udžbenika, zdravstvenog osiguranja. Dio sredstava za osobne troškove učenika pokriven je džeparcem u iznosu od £300 kojeg HMC uplaćuje na učenikov račun u školi. Učenik sudjeluje u dijelu troškova stipendije u iznosu od £1.400,00 za administrativne troškove HMC-a¹. Učenik snosi troškove zrakoplovnih karata.
6. **Djelomična stipendija** podrazumjeva da škola pokriva između 75% i 80% troškova školarine, smještaja i prehrane. Ostatak iznosa, koji je u 2018. godini iznosio između £5.000,00 i £10.000,00, kao i sve druge troškove snosi učenik. Učenici koji dobiju i prihvate djelomičnu stipendiju ne plaćaju administrativni trošak niti dobivaju sudjelovanje u osobnim troškovima od £300.

C. Uvjeti za prijavu

7. Na natječaj se mogu prijaviti učenice i učenici
 - a. četverogodišnjih srednjih škola u Republici Hrvatskoj,
 - b. koji/e u školskoj godini 2018./2019. pohađaju prvi puta drugi razred,
 - c. koji/e su odlični ili vrlo dobri učenici/učenice,
 - d. koji/e na kraju prvoga razreda nisu imali/e niti jednu zaključenu ocjenu „dovoljan“,
 - e. koji/e su na kraju prvoga razreda imali/e najviše dvije zaključene ocjene „dobar“.
8. Puna stipendija bit će ponuđena kvalitetnim kandidatima i kandidatkinjama čiji roditelji imaju zajednički godišnji neto prihod manji od £30.000,00.
9. Djelomična stipendija bit će ponuđena kvalitetnim kandidatima i kandidatkinjama čiji roditelji imaju zajednički godišnji neto prihod između £30.000,00 i £80.000,00

D. Prijava na natječaj

10. Na natječaj se mogu prijaviti učenici i učenice koji ispunjavaju opće uvjete navedene ovim Natječajem. Na natječaj se prijavljuje slanjem potpune dokumentacije koja je navedena u ovom Natječaju do datuma koji je naznačen.
11. Natječajnu dokumentaciju čini:

¹ Navedeni iznos treba biti uplaćen najkasnije do 1. srpnja 2019. godine.

- **PRIJAVNI OBRAZAC**² popunjen računalom koji se dostavlja na adresu elektroničke pošte drogic@fso.hr te u jednom tiskanom primjerku dostavljenom na poštansku adresu navedenu niže u tekstu.
- **FOTOGRAFIJU** umetnutu u predviđeni prostor na str. 1 prijavnog obrasca.
- U sklopu prijavnog obrasca nalaze se sljedeće **IZJAVE** koje obavezno trebaju biti potpisane u tiskanom primjerku obrasca:
 - Izjava učenika/učenice da su svi podaci koji se nalaze u obrascu potpuni i ispravni i da je priloženi esej u potpunosti djelo učenika/učenice (str. 3 Prijavnog obrasca);
 - Izjavu barem jednog roditelja
 - da se učeniku/učenici dopušta sudjelovanje na Natječaju (str. 4 Prijavnog obrasca);
 - da je pročitao/pročitala i razumio/razumjela „Information for parents“ koji su objavljeni u ovom Vodiču i da pristaje na njih (str. 4 Prijavnog obrasca);
 - da dopušta, ukoliko tako HMC procijeni, da se učenik/učenica predloži određenoj školi za punu stipendiju (str. 4 Prijavnog obrasca);
 - da osoba koja bude određena od strane škole za vrijeme stipendije može donositi odluke o odgovarajućim aktivnostima učenika/učenice tijekom praznika kada je škola zatvorena (str. 4 Prijavnog obrasca);
 - da će, u slučaju dobivanja stipendije, uplatiti navedeni iznos doprinosa administrativnim troškovima do navedenog datuma (str. 4 Prijavnog obrasca),
 - da razumije da je odluka o produljenju stipendije na dvije godine u potpunosti u nadležnosti same škole (str. 4 Prijavnog obrasca).
 - Izjavu barem jednog roditelja kojim se učenik/učenica kandidira za punu stipendiju te da zajednički godišnji neto prihod roditelja u 2018. godini neće biti viši od £30.000,00 (str. 4 Prijavnog obrasca).
 - Izjavu o zdravstvenom stanju učenika/učenice (str. 5 Prijavnog obrasca).
 - Izjavu učenika/učenice da je esej u potpunosti njihovo djelo (str. 7 Prijavnog obrasca; na kraju dokumenta).
- **PREPORUKA** profesora ili profesorice engleskog jezika.
- **PREPORUKA** razrednika ili razrednice, odnosno nekog/e drugog/e profesora ili profesorice.
- **PREPORUKA** profesora ili profesorice matematike.
- **FOTOKOPIJA SVJEDODŽBI** 8. razreda osnovne i 1. razreda srednje škole.
- **ESEJ** na engleskom jeziku veličine između 750 i 1000 riječi napisan prema [pravilima](#) koji su navedeni u ovom Vodiču.

² U obrascu na str. 6. „School Grades“ potrebno je samo ispuniti stupac „Previous Class“ koji se odnosi na 1. razred srednje škole.

- **UPLATNICA** na iznos od 250,00 kuna za administrativne troškove. Iznos treba biti uplaćen na račun Foruma za slobodu odgoja – HR5224020061100082785 – te naznačenim pozivom na broj – 449.
 - Dodatni materijali se mogu priložiti kako bi se dobila cjelokupna slika o osobnosti i aktivnostima kandidata/kinje (fotografije, pohvalnice, zahvalnice i sl.). Preporučuje se slanje fotokopija dodatnih materijala jer se dodatni materijali ne vraćaju.
12. Samo kandidati koji budu pozvani na razgovor s voditeljima programa trebaju ispuniti i dostaviti obrazac financijskog izvještaja.
 13. Obrasci navedeni u ovom Natječaju preuzimaju se s mrežnih stranica Foruma za slobodu odgoja (www.fso.hr).

E. Dostava prijave

14. Popunjeni Prijavni obrazac dostavlja se na adresu e-pošte drogic@fso.hr.
15. Ispisani (printani) i potpisani Prijavni obrazac zajedno s preporukama i drugim dokumentima trebaju biti poslan na adresu Foruma za slobodu odgoja do 20. studenog 2018. godine. Priznaje se datum poštanskog pečata.
16. Prijavni obrazac poslan poštom i prijavni obrazac poslan na adresu e-pošte trebaju biti identični.
17. Potpune prijave potrebno je poslati na adresu Forum za slobodu odgoja, „za Natječaj za razmjenu učenika“, Đorđićeva 8, 10 000 Zagreb.
18. Prijave koje pristignu nakon 20. studenog 2018. godine te nepotpune prijave neće sudjelovati u Natječaju.

F. Postupak izbora

19. Svi kandidati i kandidatkinje koji budu zadovoljili formalne uvjete propisane ovim Natječajem pristupaju ispitu engleskog jezika, a kandidati i kandidatkinje koji polože ispit iz engleskog jezika pristupaju razgovoru s voditeljima programa. O svim detaljima, točnom vremenu i mjestu održavanja kandidati će biti na vrijeme obaviješteni.
20. Odluku o izboru kandidata i kandidatkinja donose voditelji programa iz Velike Britanije.
21. Odluka o izboru kandidata i kandidatkinja je konačna.

G. Ostale informacije

22. Potiču se kandidati da u svrhu bržeg i efikasnijeg informiranja o postupku izbora navedu aktivnu adresu elektroničke pošte u prijavnom obrascu budući da će se veliki dio komunikacije odvijati putem e-pošte. Isto tako, potiču se kandidati da redovito provjeravaju svoju elektroničku poštu.
23. Detaljne informacije o samom programu kandidati i kandidatkinje i njihovi roditelji mogu saznati u poglavlju „Pitanja i odgovori“ koji se nalazi u nastavku ove publikacije. Ukoliko kandidat ili kandidatkinja ili njihovi roditelji nisu našli odgovor na svoje pitanje, mogu se obratiti uredu Foruma za slobodu odgoja na sljedeće kontakte:
 - a. telefonom: 01-4663-503
 - b. elektroničkom poštom: mbajkusa@fso.hr
 - c. na službenoj Facebook stranici Foruma za slobodu odgoja;
 - d. na službenom Twitter profilu Foruma za slobodu odgoja www.twitter.com/fsohr
24. Pozivaju se kandidati i kandidatkinje da redovito provjeravaju mrežne stranice Foruma za slobodu odgoja zbog možebitnih naknadnih obavijesti.

8. OKVIRNI RASPORED AKTIVNOSTI

Aktivnost	Datum	Mjesto
Raspisivanje Natječaja	1.10.2018.	
Zatvaranje Natječaja	20.11.2018.	
Poziv na testiranje	7.12.2018.	
Testiranje	tjedan prije Božića (petak) ili prvi tjedan novog polugodišta	Zagreb
Poziv na razgovor	Do kraja siječnja	
Razgovor s predstavnicima programa	6.2.2019.	Zagreb Ured Foruma za slobodu odgoja
Rezultati Natječaja	kraj veljače/početak ožujka	
Orijentacijski dan	oko Uskrsa	Zagreb, Ured Foruma za slobodu odgoja

Potiču se kandidati da u svrhu bržeg i efikasnijeg informiranja o postupku izbora navedu aktivnu adresu elektroničke pošte u prijavnom obrascu budući da će se veliki dio komunikacije odvijati putem e-pošte. Isto tako, potiču se kandidati da redovito provjeravaju svoju elektroničku poštu. Pozivaju se kandidati i kandidatkinje da redovito provjeravaju mrežne stranice Foruma za slobodu odgoja zbog možebitnih naknadnih obavijesti.

9. INSTRUCTIONS FOR YOUR PERSONAL ESSAY

Write your **Personal Essay in English** on p.7 of the application form.

This essay should be about **750-1000 words in length**, describing yourself and what makes you unique, using specific examples and interests. If any of your answers to the questions in the Application Form are not fully informative, please expand on them in your essay.

In addition, the following questions are suggested as the kinds of things you might like to discuss:

- *Have you had an experience or a relationship that has particular importance to you?*
- *Describe briefly the various members of your family and what they mean to you.*
- *Can you tell us about your most common activities and interests? Which do you enjoy the most, and why?*
- *Do you belong to any clubs or other group organizations, and hold any special positions in them?*
- *Are you particularly interested and active, or particularly talented, in any sports or hobbies?*
- *Do you have any special accomplishments (artistic, musical or other cultural activities and/or talents)?*
- *Do you have any specific plans for the future?*
- *What are your reasons for wishing to study in the UK?*
- *What might you bring to a school which offers you a scholarship?*

Please sign the essay to confirm that it is entirely your own work.

10. INSTRUCTIONS FOR COMPLETING THE SCHOLARSHIP APPLICATION FORM

1. Please complete all sections of this application form.
2. Save the completed form.
3. Send the completed application form as an e-mail attachment to drogic@fso.hr with a message stating that you wish to apply for an HMC scholarship and have attached your completed application form.
4. Print off a copy of the completed form and sign it where required and get at least one of your parents or your legal guardian to sign it as well.
5. Using the check list below, send the printed, signed application form and all the additional documents listed to **November 20th, 2018** by post to the address: Forum za slobodu odgoja, Đorđićeva 8, 10 000 Zagreb.

11. CHECK LIST

Please complete all of the following steps before submitting your application and check each box:

- I have answered all of the questions on the application form as completely as I can;
- I have included my subject grades from my last two school reports;
- I have inserted a digital photo of myself on p.1 of my application form before printing the application;
- I have read the instructions for my personal essay (see [chapter 7](#));
- I have written my personal essay (750 - 1000 words) on p.7 of the application form;
- My parents and I have read the information about the programme stages and the financial conditions;
- I have signed the application on p. 3 and p. 7, and at least one of my parents has signed p. 4 and p. 5;
- I have included some informal photos of my family and friends;
- I have included the Teacher Recommendation Forms written in English from 3 of my teachers (1 from my current English language teacher, 1 from my Mathematics teacher and 1 from my Principal, Tutor or Class teacher) in signed and sealed envelopes;
- I have included a copy of my last report card with my subject grades and a translation in English signed and stamped by the school administration;
- I have included the receipt for the bank transfer of 250,00 HRK for the administrative fee (this fee is not refundable). Bank account holder: Forum za slobodu odgoja. Bank account number: HR5224020061100082785. Reference number: 449
- I have included the application set (letters of recommendation, pictures & envelopes) in a large size envelope with my name, home address and my school name on it.

(kraj)